

2022

ENGLISH COMMUNICATION

Full Marks : 100

Time : Three hours

The figures in the margin indicate full marks for the questions.

*Answer **any five** questions.*

1. a) Suffixes are used to form verbs, adjectives, adverbs and nouns. Give two suffixes each of the verb, adjective, adverb and noun with examples of words. (2x4=8)
- b) Use one word for the following descriptions. (1x5=5)
- i. Loss of memory
 - ii. Occurring once in a year
 - iii. A detailed narrative
 - iv. Loud enough to be heard
 - v. Belief that plants, objects and natural things have souls
- c) Write the words of the following transcriptions: (1x7=7)
- i. /mæn/
 - ii. /ju:nə'vɜ:səti/
 - iii. /ə'baʊt/
 - iv. /ə'li:m/
 - v. /ʃəʊ/
 - vi. 'manɪdʒm(ə)nt/
 - vii. /pə'reɪd/

2 a) Transform the following sentences as directed. (1x5=5)

- i. Why waste time in gambling? (Turn into Assertive)
- ii. If only I were sixteen again. (Turn into Exclamatory)
- iii. Akbar was the greatest of all Mughals. (Turn into Negative)
- iv. No one can deny that he is very honest. (Turn into Affirmative)
- v. He stated his innocence. (Turn into a complex sentence)

b) Fill in the blanks with the correct form of the verb given in the bracket. (1x6=6)

The direct(influence) of cinema
.....(confine) to a very large extent, to city dwellers and town
people. The rural folk have seldom any opportunity (see)
talking and moving pictures on screen. But the
position.....(be) very different in urban areas. In all the
metros there(be) big cinema houses.
They.....(screen) different movies to cater to a cross-section of
population.

c) Fill in the blanks with suitable conjunctions. (1x5=5)

- i. There is no doubtthe earth revolves around the sun.
- ii. The car met with an accident.....no one was hurt.
- iii. Four.....four make eight.
- iv. StayWednesday.
- v. They arrived.....we returned.

d) Give the meanings of the following Phrasal Verbs and form meaningful sentences. (1x4=4)

- i. Get across
- ii. Call off
- iii. Turn up
- iv. Carry on

- 3 a) Write short notes (any two): (5x2=10)
- i. Significance of CV in job interview
 - ii. Role of e-mail
 - iii. PPT presentation
 - iv. Communication Skills
- b) Report a mobile theft through an application in full block format to your town's superintendent of police. (10)
- 4 a) Write an email seeking information regarding course detail of higher studies that you want to pursue. (10)
- b) What is the difference between CV and resume? (2x5=10)
- 5 a) Write a memo to all staff of your company as the Director, Product Development to inform about a new product launch. (10)
- b) Write a paragraph on a topic of your choice including the following points in sequence. (10)
- Claim, Evidence, and Reasoning
- 6 a) Identify and correct the error in the following sentences. (1x10=10)
- i. Radha was quite amusing when he heard what had happened.
 - ii. Turn right by the huge building when you reach it.
 - iii. Raju has been working here for sometimes.

- iv. They stopped to see if he could pick up the trail.
- v. Although he jumped aside, but the stone hit him.
- vi. We decided to climb to the top of the mountain to get a better view.
- vii. June jumped down after shouting a warning to those standing below.
- viii. After a few minutes, I look up and saw that it was getting dark.
- ix. I saw the blind boy cross the busy road without any help.
- x. The thief gave the victim with a hard blow.

b) Define any five key elements of report writing. Give example.

(2x5=10)