

Total No. of printed pages = 2

Hu-201/Com. in Eng-II/2nd Sem/2013/N

COMMUNICATION IN ENGLISH - II

Full Marks – 70

Pass Marks – 21

Time – Three hours

The figures in the margin indicate full marks
for the questions.

1. Write a general specific paragraph on any *one* of
the following topics : 10
 - (i) Choice of books
 - (ii) Science and technology.

2. Write a problem solution paragraph on : 10
 - (i) Pollution

Or

 - (ii) Street begging.

3. Amplify the idea contained in any *one* of the
following : 8
 - (i) Example is better than precept.
 - (ii) Where there is a will, there is a way.
 - (iii) Rome was not built in a day.

[Turn over

4. Answer any *three* of the following questions :

14×3=42

- (i) Assuming yourself as the Chief Engineer of a company, draft a confidential report in favour of a subordinate officer.

- (ii) Write a letter of adjustment against the supply of readymade garments of inferior quality.

- (iii) Draft a letter to the Chairman of the Municipality of your town complaining him of the poor drainage system in your locality requesting him to take some action immediately to improve it.

- (iv) Draft an application for the post of a staff reporter in Hindustan Times, Hindustan Times House, 18-20 Kasturba Gandhi Marg, New Delhi-110 001.