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53 (HU 101) COSK

2017

COMMUNICATION SKILLS

Paper : HU 101

Full Marks : 100

Time : Three hours

The figures in the margin indicate full marks for the questions.

Answer **any five** questions.

1. (a) Identify the word classes of the following underlined words : 1×5=5
- (i) He is a smart boy.
 - (ii) Sohan is writing a book on 'Wild life'.
 - (iii) The helicopter is flying over the hills.
 - (iv) He finished his homework quite quickly.
 - (v) I want to talk to you.

Contd.

(b) Fill in the blanks with a verb in agreement with its subject : $1 \times 5 = 5$

(i) The quality of vegetables _____ not good at the store.

(ii) Seeta and Geeta _____ real sisters.

(iii) Our success or failure _____ deeply due to the choices that we make.

(iv) College _____ started the classes.

(v) Stylistics _____ a branch of English.

(c) Fill in the blanks with the correct form of the verb in the given sentences :

$1 \times 5 = 5$

(i) I _____ (teach) Tina how to drive a car before the age of nineteen.

(ii) We _____ (allow) to attend the function.

(iii) She _____ (visit) the exhibition before it ended.

(iv) She _____ (promise) me to lend her book.

(v) I _____ (write) a novel when you arrive.

(d) Derive the following words into verbs and adjectives : — $1 \times 5 = 5$

(i) beauty

(ii) power

(iii) courage

(iv) success

(v) peace.

2. (a) Change the voice : $1 \times 7 = 7$

(i) Why did you scold her ?

(ii) The fisherman caught the fish.

(iii) Our boxer has been defeated.

(iv) My purse has been stolen.

(v) The news surprised me.

(vi) I am reading this article.

(vii) Shakespeare achieved fame.

(b) Fill in the blanks with suitable conjunctions : $1 \times 5 = 5$

(i) There is no doubt _____ the earth revolves round the sun.

(ii) The car met with an accident _____ no one was hurt.

(iii) Four _____ four make eight.

(iv) Stay _____ Wednesday.

(v) They arrived _____ we returned.

(c) Convert the following statements into auxiliary based questions : $1 \times 3 = 3$

(i) I expect that you have brought your purse.

(ii) I wonder if she is so poor.

(iii) I wonder if it is an interesting book.

(d) Fill in the blanks with suitable determiners : $1 \times 5 = 5$

(i) She is smaller than _____ of them.

(ii) Tea is _____ preferable to coffee.

(iii) _____ is her car.

(iv) _____ are the boys I was complaining.

(v) My bag is _____ more cheaper than yours.

3. (a) What is a resume? What is its main function? $5 + 5 = 10$

- (b) What points would you bear in mind while writing a covering letter? 10
4. (a) Write an essay on **any one** of the following within **500** words : 10
- (i) Facebook — A curse to personal space.
 - (ii) Can online shopping eradicate shopping malls?
 - (iii) Merits and demerits of cashless economy.
- (b) Write short paragraphs on **any two** of the following within **200** words each : $5 \times 2 = 10$
- (i) There's too much violence on TV.
 - (ii) Problems of young people.
 - (iii) Who can be a hero?
5. Write a report on your library as a source of information, evaluating the following two factors and suggesting improvements : (i) the types of data available (ii) the service it provides. 20

6. (a) Explain why is listening the most important of all the skills in communication. 10

(b) Why group discussions are held? Describe different techniques used in organizational group discussions. 5+5=10

7. Read the given passage carefully and answer the following questions :

Naval architects never claim that a ship is unsinkable, but the sinking of the passenger-and-car ferry Estonia in the Baltic surely should have never happened. It was well designed and carefully maintained. It carried the proper number of lifeboats. It had been thoroughly inspected the day of its fatal voyage. Yet hours later, the Estonia rolled over and sank in a cold, stormy night. It went down so quickly that most of those on board, caught in the dark, flooding cabins, had no chance to save themselves : Of those who managed to scramble overboard, only 139 survived. The rest died Of hypothermia before the rescuers could pluck them from the cold sea. The final death toll amounted to 912 souls. However, there were an unpleasant number of questions about why the Estonia sank and

why so many survivors were men in the prime of life, while most of the dead were women, children and the elderly.

- (i) Give reasons why the speaker in the above passage mention the incident to be unexpected. 4
- (ii) Describe the accident in your own words. 4
- (iii) Infer the cause of the incident and explain in brief with justification. 5
- (iv) Add a suitable title to the above paragraph. 2
- (v) What might be the reason that many of the survivors were young men, while most of the dead were women, children and the elderly? 5