

2021

COMMUNICATION SKILLS-I

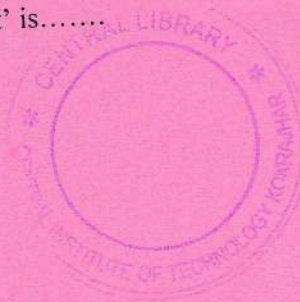
Full Marks: 100

Time: Three hours

The figures in the margin indicate full marks for the questions.

Answer any five questions.

1. a) Form new words using appropriate prefixes: 1x5=5
possible, sensitive, violence, behave, happiness
- b) Form new words using appropriate suffixes: 1x5=5
friend, measure, happy, beauty, marry
- c) Answer the following questions as directed: 1x10=10
 - (i) Give the meaning of the idiom 'once in a blue moon'.
 - (ii) Give the formal word of 'job'.
 - (iii) What are the plain forms of 'gonna' and 'gimme'?
 - (iv) We should move towards *develop*.
(Rewrite the sentence with correct form of the italicized word).
 - (v) The past form of 'hang' is.....
 - (vi) The antonym of 'extrovert' is.....



(vii) The people in a story are called the actors/characters/guests. (Choose the correct one).

(viii) The meaning of the phrasal verb 'carry on' is.....

(ix) 'I'm wrecked' means.....

(x) The word used in American English for 'cinema' is.....

- 2 a) Change the following verbs into nouns: 1x5=5
drive, act, govern, withdraw, pay
- b) Change the following nouns into adjectives: 1x5=5
beauty, harm, friend, child, accident
- c) Define Nominal Compound. Explain how 3+3+4=10 compounds are formed. Give two examples each of different categories.
3. a) Rewrite the following sentences with correct subject and verb agreement. 1x5=5

(i) He and his brothers (is/are) at home.

(ii) Both he and Lina (have/has) the same problem.

(iii) The dogs (chase/chases) the cat.

(iv) A can of lima beans (sit/sits) on the shelf

(v) The women who went to the meeting
(was/were) bored.

b) Use a relative clause to rewrite the following sentences: $2 \times 5 = 5$

(i) Sometimes we are told stories. These stories are very strange.

(ii) The boy was suffering from fever. He is taken to the hospital.

(iii) We bought a car last week. The car is blue.

(iv) We watched a film last night. It was scary

(v) He is the man. He saved the old man in the accident.

c) Which of the following suffixes are verb suffix, noun suffix, adjective suffix and adverb suffix? Give example of a word with each of the suffixes. (Any five) $1 \times 5 = 5$

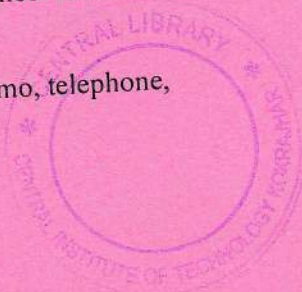
-ate, -tion, -ful, -ize, -ity, -ly, -ive, -ment, -able

4. a) Why should one keep the audience in mind while making an oral presentation? Why is feedback necessary in communication? $5 + 4$

b) What is the role of receiver in communication? 4

c) Select the channel which will be the most suitable for sending the following information: 7

(internet, graph, complaint letter, memo, telephone,



poster, face to face)

- i. To spread the message of water conservation among people.
- ii. To complain about the damaged books received by you.
- iii. To fill and submit exam form immediately.
- iv. To speak to your relatives in your native village.
- v. To discuss about your ill health with the doctor.
- vi. To inform the administration about poor drainage system in your locality.
- vii. To give the details of students' performance of your class.

- 5 a) Rewrite the following sentences by using correct tenses of the verbs given in the brackets. 1x5=5

(i) During my last summer holidays, my parents (send).....me on a language course to London.

(ii) He (play) football and then he went home.

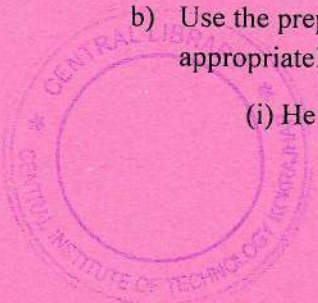
(iii) He (win) five matches so far.

(iv) He (play) football for ten years.

(v) At this moment he (compose) a song.

- b) Use the prepositions of time and place (in, on and at) appropriately: 1x5=5

(i) He always remain busy.....television.

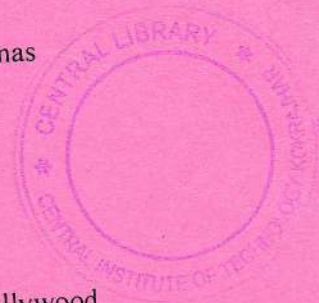


(ii) My sister will arriveChristmas Day.

(iii) I will see youdinner.

(iv) They will be waiting youthe crossroad.

(v) Kumar Sanu was a very famous Bollywood singerthe 1990s.



c) (ii) Rewrite and punctuate the following passage: 10

the educative value of newspaper is immense the articles which appear in the pages of newspaper cover all those aspects of life which confront us daily a newspaper covers almost every sphere of human activity these articles covering a variety subjects scientific educational cultural literary commercial etc add to our knowledge and broaden our outlook it is rightly said that the careful reader of a few good newspapers can learn more in a year than most scholars do in great libraries in the words of lord oxford the pen is mightier than the sword a journalist can shatter the bonds of narrow minded nationalism and unite the world into one and the same chain of brotherhood

6. a) Transform the following sentences: 2x5=10

(i) She started crying when I scolded her. (Turn into compound Sentence)

(ii) Can these memories ever fade? (Turn into Assertive)

(iii) I wish I could see my mother. (Turn into

exclamatory)

(iv) You must work hard to do well in the examination.(Turn into compound)

(v) Never in the history of calming down (have/has) anyone calmed down by being told to calm down.

- b) (a) Write a letter to the warden of your hostel informing him/her about the malpractices of drugs in the hostel. 10
- 7 a) Write an essay on any one of the following: (in 300 words) 10
- (a) Character building in student life
- (b) Responsibility is equal to power
- b) Write the qualities of an effective business letter. 10

