



File: CITKL/Notice/2021-22/001

Date: 20/04/2021

NOTIFICATION

On rising the recent COVID-19 situation few important decisions have been taken to run the library facilities. The decisions will be effective from 21/04/2021 and will be reviewed by 07/05/2021.

- Library opening hours:** Library will remain open Weekly Monday-Saturday from 9:00 AM to 5:00 PM.
- Facilities inside Library:**
 - Library will remain open for users only to issue-return of books.
 - Reading/Sitting inside the library for users is closed as of now till further notice.
 - Online facilities will continue as before.
 - For ID card/payment/other related issues, user may visit to the library but it is advised to maintain own safety first.
- Overdue Issue:** On the first phase Central Library exempted overdue fine during 18/03/2020 to 10/03/2021. On second phase library overdue will be exempted from 20/04/2021 to further notice. Below diagram will clear the concept more-

Phase 1 exemption (p1): 18/03/2020 to 10/03/2021 [357 days]

Phase 2 exemption (p2): 20/04/2021 to next notice

Calculation= (Days from due date to submission date) – (*p1+p2) + Rs. 15(default charge) / per book**

*applicable if due date is before 18/03/2020.

**applicable if due date is before 20/04/2021.

Note: If any overdue falls in between of Phase 1 range and Phase 2 range i.e. 18/03/2020 to 10/03/2021 and 20/04/2021 to further notice, then exempted count will be from due date to last exemption date.

- Library Clearance for admission renewal:** Since admission renewal will be online for the even semester-2021, a separate notification will be issued on time regarding this matter.



Central Library, CIT Kokrajhar